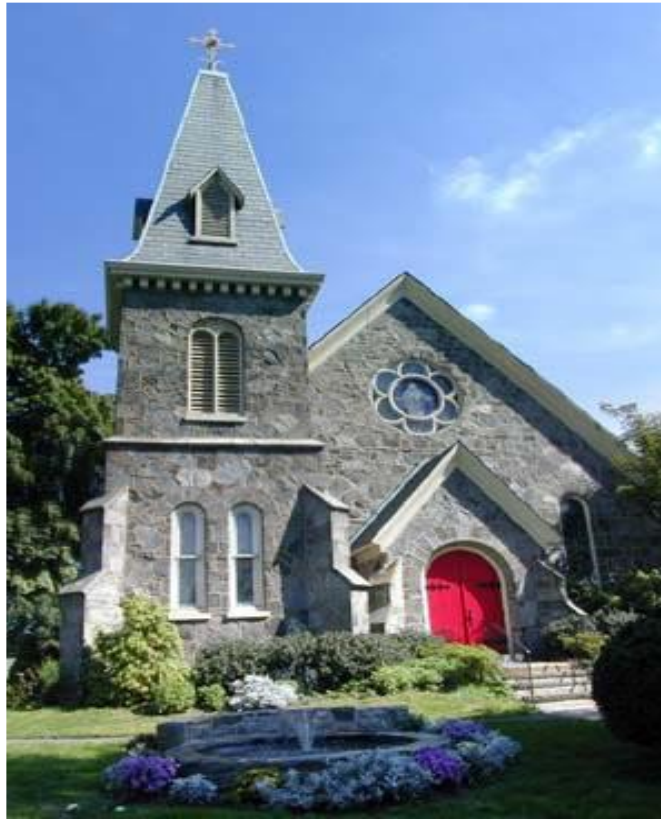


CHRIST CHURCH

**311 South Orange Street
Media, PA 19063**



**Annual Parish Meeting
January 28, 2024**

The Rev. Ernest Galaz, Rector

Opening Hymn 135 “Songs of Thankfulness and Praise”

Annual Parish Meeting, January 28, 2024

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**Christ Church Media, PA
Annual Parish Meeting
January 28, 2024
Proposed Agenda**

- 1. Opening of Meeting**
 - a. Opening Prayer
 - b. Process Review
 - c. Appointment of Secretary of Annual Meeting
 - d. Approval of Agenda
 - e. Presentation of the Minutes of Annual Meeting of January 29, 2023
- 2. Elections of Vestry and Diocesan Deputies**
 - a. Reading of Qualification for Voters
 - b. Motion for Amendment of Bylaws
 - c. Selection of Tellers of Election
 - d. Reading of Nominees and Process for Voting for Nominees for Vestry and Convention Deputies
 - i. Nominees for Vestry – Jo Trout (Hospitality Chair) 1st full term
Call for nominations from the floor (nominations from the floor must have previously expressed willingness to be nominated, elected, and serve).
 - ii. Vote by Ballot
 - iii. Diocesan Convention Deputies and Delaware Deanery Delegates – Kate Zurick, Susan Mayer, Suzie Laborda, and Alternate Deputy
 - iv. Vote by Acclamation or Ballot
 - e. Second and Third ballots, as needed
 - f. Report of Results, as available
- 3. Presentation of the Reports**
 - a. Rector’s Warden’s Report
 - b. Rector’s Report
 - c. Property Report
 - d. Acceptance of Written Reports
 - i. Preschool
 - ii. Stewardship
 - iii. Choir
 - iv. Christian Education
 - v. Outreach
 - vi. Communication
 - vii. Parish Life
 - viii. Hospitality
- 4. Finance Committee’s Report and Presentation of 2024 Budget**
- 5. Final Remarks by Rector**
- 6. Adjournment**

Minutes of the Annual Meeting of January 29, 2023

Sunday, 1/29/23, 10:30 am

The meeting was held in person in Saint Joseph's Hall.

Meeting Opening

- Kurt Brunner started the meeting.
- Fr. Ernie opened with a prayer.
- Kate Zurick was appointed Secretary of the Annual Meeting.
- Agenda for the meeting was approved.
- Meeting minutes from the January 30, 2022, Annual Meeting were approved.

Elections in Acceptance with the By-Laws

Kurt Brunner reviewed the qualifications for votes: individuals must be over age 16, baptized, member of Christ Church for a year, have received communion twice (also includes spiritual communion) and have contributed a dollar during the past year. A quorum is considered anyone who attends. Because of Covid, virtual attendance is included in this meeting. Approximately 59 people attended the meeting (attendance list included at the end of the minutes).

A motion was made to override the by-laws so that Kurt could serve a 3rd full term in the finance position. The vestry has asked that this question be brought to this meeting. Motion to override the by-laws was approved.

Judges will be appointed for the election who will count votes and report back to the Chair. The judges are Ron Mecklin, Holly Cunningham, and Mary Ellen Maatman; they will collect votes from virtual attendance.

Nominees for Vestry:

- Kurt Brunner (Finance) 3rd full term
- Robert Miller (Outreach) 1st full term
- Patti Davis (Open position)
- Doug Sisk (Open Position)
- Stephanie Untz (Open Position)

Stephanie Untz and Patti Davis were voted in as new vestry members.

Nominees for Diocesan Deputies and Deanery Delegates:

Suzie Laborda
Jim Ross
Susan Mayer

All nominees for Diocesan Convention approved by voice vote. We still need an alternate, vestry will select one.

Presentation of the Reports

For additional details, please see written reports. Written reports were accepted by voice vote.

Rector's Warden Report – Kurt Brunner

- Recognize Susan Mayer who is retiring from vestry, for her faithful service and contribution to the church.
- Rebounding from Covid, this year more people attending church, back to two thirds attendance.
- Fr. Ernie is continuing to recover from Covid.
- Live streaming is being done by a group of volunteers.
- Many volunteering on the altar.
- Many improvements to the physical plan of the church. Thanks to Steve Falcone. Steve will need help for future projects and will need help from more people in the church.
- Thank you to everyone for being faithful and being here, it's vital to the church.

Rector's Report – Fr. Ernie

- See attached written remarks.
- Hopefully everyone read my report because it says how important this work is to me at Christ Church.
- We need to keep focus; we are an energetic church, and we want to guard against fatiguing those who do the heavy lifting.
- Property – this church and everything in it is not ours, we are custodians. We have it from people who gave it to us who came before us. This sacred space, hold this space and improve and maintain it for those who come after. There is a systematic way for church leaders to track projects at the church. There are many things we need to do for the property, but we do not have the capacity.
- Intergenerational church – engages the young and the kid in all of us to have fun in church. There hasn't been anyone to lead it, the grant received will help get it off the ground. Need to do a few messy church events, to attract others from the community.
- Racial justice – sensitive but crucial topic. Everyone to come together to grow and love our neighbors as ourselves. Outreach is ready to grow, church is committed to food insecurity in our communities. Jo Trout to run Harvest Fest and Heather Comerford for Marketing. 170th anniversary next year, oldest church in the community. Empower the community to be this church, the church you were called to be.

Property Report – Steve Falcone

- Improvement projects were successful last year, impact is seen throughout the campus.
- Accomplished core goals.
- Need to actively engage how we sustain improvements over the long term.
- Present model of property management is not sustainable, it is hard to find the people to do the work. Please consider your willingness to help with the property committee.
- Do not want us to be complacent in thinking that we have time, we do need to work on other improvements.

Joel Lenderman - Choir

- Dedicated adult choir have been with us through the pandemic.
- Children's choir had their first performance.
- Organ – 1896, refurbished in 1996. Meeting with technicians to address issues.
- New committee, Event Planning – forecast a year in advance events at Christ Church.

Finance Committee Report

Kurt Brunner

- Last year was a tough year in the markets. We did better yet we were down 15% last year.
- Total investments \$764K today.
- We did not take any money out of those investment funds.
- Investments did a little better than benchmark, hope to have a better year than last year.
- Patti: Where does the \$75k deficit come from and how do we pay for it? Kurt: As we go through the year we will see. Preschool may be a possibility. We may have to draw from investment funds. As we move forward, we will see where that goes. We may have more revenue come in as well. There are parishioners that don't pledge but give consistently.
- Geoff: review cash flow monthly and look ahead as well to be ready for unexpected events. Endowments should be the last thing to touch.
- Ernie: We have run a deficit for four years though we have continued to reduce the deficit through increasing revenue.
- Patti: So we will not take out \$75k from the \$764k. Kurt: no, vestry is working on it, and we have new parishioners coming to the church. We do not want to take money out of endowment.
- Frank: At what point to make that change? Kurt: There is no magic number, Mary K funds over the past 6 years have funded major property changes. Our intention is not to draw from investments, should be a last resort. Preschool grants helped to fund what we are doing here. We are always looking for more money and revenue sources.
- Don: In the past, we fell short of our goals for projects so we need to pull from Mary K fund. Roof took a lot of money from the fund. As well as electrical system was a nightmare. Kurt and Don have done a wonderful job with investments.
- Geoff: we have done a lot of work in the church, we are structurally sound.
- Ernie: finance of church is very complex, good and bad. Our vestry pays very close attention to the finances and investments every month. Confident that we will continue to do well.
- Susan: Somehow, we always get the money. A couple of years ago we were ready to close the preschool and now it has been great within the community. We need to be faithful.

2022 Church Budget – Geoff Kitson, Treasurer

- Last few years were chaotic, financially though it was a good year.
- Expenses kept under budget and our revenues exceeded budget.
- Net operating revenue was a loss of 11K budgeted loss 70k.
- Look at last year, things don't change much year over year.
- Expenditures, changes were modest.
- Gave cost of living adjustment increase to the staff.
- Revenue: wild card. We have pledges, not everyone gets their pledge in and we have to look at last year to see where the revenue comes from.
- Preschool pays rent, \$37K annually, and preschool made \$30k contribution to help offset projects at the church. They contributed \$67k to the church.
- Plan for the coming year is similar to last year, deficit of \$75K. Kurt will speak to investments and preschool is doing well and can contribute above rent.
- Expenditures: people and property are the largest costs for the church.
- Harvest Fest generates a substantial contribution. If it is budgeted than it is already included in the budget.
- We had some good fortune in 2022, and we cannot budget for that this year.
- We did not do an audit in 2021, we will audit 2022 and expenditure will be realized in 2023.

- We spent a substantial amount of money on all of these projects we need someone to look at the work we did and confirm the work done.
- Susan: Rector line is not Ernie's salary, what is it? Geoff: Expenses and pension.
- Don: Audit 2021 and 2022? Geoff: Just do 2022 for now, if 2022 is good then it should not be necessary to do 2021.
- Could not audit during Covid because they have to be onsite to conduct the audit and it was too much risk due to Covid and staff.
- Conversion to QuickBooks in 2022: they go through and check books every month and reconcile cash accounts to the bank every month. QuickBooks is another set of eyes on the book, it sends notifications when something does not look right in Quick Books. Two signers required for any payments.
- Ernie: Accounting Warden, Geoff is treasurer not accounting warden. Transitioning away from accounting warden, it is too much to do. Most churches split between treasurer and finance chair. Much of the work of an accounting warden is about oversight. The process of having an accounting warden has taken longer, Geoff and Rita have been responsible for it. May be a junior warden going forward.
- Don: Many sections of the by-laws spell out duties of the accounting warden, it is a lot of work.
- Ernie: Have been working on by-laws having more accessible language and do not include what doesn't apply anymore. Mary Ellen has taken on the project of the by-laws. Changing the by-laws can happen by the vestry or by the body. Vestry will bring it before the body.
- Ann: addressed drop in pledges, in 4 years from 81 to 61 and average pledge has gone up. We need to bring new people to the church. Leslie: take on the role of us asking our neighbors to come to Christ church. We all need to bring people to the church. Urge everyone to reach out. Ernie: charge to make disciple of all nations. As a parish, we are doing better than most parishes, maintained membership, less out of endowment. Our community is changing, and we cannot take that for granted.
- Frank: no one has given up on giving now we just need more people.
- Ann: is there a membership committee on the vestry? Ernie: there is not. What draws people to a church is a personal connection. They feel like there is a space for them here. Individual relationship build a church.
- See attached written remarks and budgets.

Final Remarks by Fr. Ernie

Became evident this year that God has assembled us to carry God's plan of salvation. God brought us here. It is not by chance. Thank you for answering the call.

Thank you to Kurt, Geoff and Steve for filling in while I was recovering.

Jimmy and Sue, the prayer posse. Jimmy, Jo and Connie for cleaning and reorganizing of the kitchen.

Mary Fran for adult forum.

Special thank you to Susan Mayer for work on vestry and spiritual life. Steve, Heather and Lori for their hard work and attention to detail for preschool project.

Streaming team, Kate, Rob, Jess, and Elizabeth.

To Joel for stepping into his new role.

Bob, Jo, and Pat for their coordination of Harvest Festival.

Kate Zurick, launch of rebranding website and role into chaplaincy.

Dan for taking on grief support.

Holly, done a wonderful job of organizing us for Advent and Lent.

Most especially to Elizabeth. Appointment after appointments and meetings, she encouraged me during my recovering insisting I would recover.

Carol: Thanks to Rita and preschool teachers, they are so patient.

Elect officers: nominate Maggie secretary for 2023, approved.

Appoint treasurer: Geoff, approved.

Kurt senior warden. Approved.

Follow same schedule 3rd Sunday of the month. Approved.

Blessing & Adjournment

Fr. Ernie thanked the whole congregation and offered a closing prayer. The meeting adjourned at 11:55.

Attendance List

Leslie Bullitt	Jane Kriebel	Peter Falcone
Doug Sisk	Suzie Laborda	Stephanie Untz
Pat Rizzo	Elizabeth Campbell	Adam Richard
Mary Ellen Maatman	Sandy Rendin	Don Glackin
Geoff Kitson	Alicia McCarthy	Joyce Glackin
Ernie Galaz	Rae Barnard	Rick Casel
Jim Ross	Janet Riddle	Ron Mecklin
Steve Falcone	Bob Caton	Ruth LeSturgeon
Carol Smith	Connie Davies	Ann Haslanger
Kurt Brunner	Doug Davies	Patti Davis
Mary Ann Klassen	Joel Lenderman	Peggy Levesque
Dave Klassen	Stefanie Lenderman	Bob Levesque
Karen Mason	Caroline Lenderman	Holly Cunningham
Dan Mistichelli	Scott Scranton	Suki Seeney
Robert Miller	Ivy Comerford	Barbara Wilson
Frank Matthews	Mary Conlin	Ron Cirillo
Patti Davis	Kate Zurick	Ginny Davis
Allen Andrews	Maggie Dunn (virtual)	Lynn Kelley
Marylee Bunting	Jim Castellan	Jo Trout
Susan Mayer		

Hymn LEV 151 "One Bread, One Body"

Rector's Warden Report for 2024 Annual Meeting

We at Christ Church are a welcoming, generous and active parish both within the community and within our diocese. The church always seems to be a hub of activity, ranging from our flourishing Preschool to Wednesday Bible Study to Youth Group to Bingo nights to AA meetings to Choir rehearsals to our Fall Festival to Sunday services amongst many others. There is always a smiling face to be found. We are a thriving parish and I am thankful to be a member of such a warm community.

As I look back over the past year it is with happiness that we have welcomed some new families and baptized some new babies. It is also with sadness that we have bid farewell to some as well, but full knowing they are now residing with our Lord in heaven.

Father Ernie's health continued to improve. I am thankful for his leadership, friendship and wonderful sermons on Sunday mornings. Together with Elizabeth, they are truly our guiding light.

Deacon Joe German joined us this year, he of a booming voice and a warm heart. Deacon Joe has identified a number of volunteer opportunities for the parish and many members have taken advantage of these to serve our broader community, through food packing, food and household item donations and Christmas card donations.

As a parish we have also continued to help those struggling with food insecurity through our donations to St. Mary's Food Pantry in Chester and the Darby Mission food program. We have also remained steadfast supporters of St. James School in Philadelphia, Episcopal Community Services and other community organizations.

Our physical plant remains in fine shape, thanks to many hands, but in particular to Steve Falcone our retiring Property Chair. He was always on call to handle any problems and made sure those maintenance and repair issues were handled in a timely and efficient manner. His attention to detail and hard work has kept our property in excellent shape. While he is rotating off of the Vestry, he will continue to be involved in church operations. His report goes into greater detail as to the exciting new direction of property and operations. Thank you Steve.

There are many to thank, in particular those who lead our ministries. Ron Mecklin, Joel Lenderman, Sue Welfley, Mary Fran Moeller, Bob Miller, Frank Mathews, the Altar Guild, the Vestry, and many others.

Congratulations to our newly confirmed members Ivy Comerford and Scott and Callie Scranton.

I would also like to thank our other Vestry members who are rotating off this year. Maggie Dunn the Secretary of the Vestry. The keeper of fastidious notes of all of our meetings, Maggie also provided wise input on property and other Vestry matters. Leslie Bullitt our Stewardship Chair. Leslie is committed to our parish and has done wonderful work on our stewardship campaign as well as evaluating the potential of our Realm software platform.

Lastly, my thanks go out to all of our members for your financial support. We have a healthy parish and a sturdy building. None of what we do could be accomplished without your commitment. We face financial challenges every year, with your support we can continue to move forward.

Respectfully submitted,
Kurt W. Brunner

Rector's Annual Report

January 28, 2024

Beloved of Christ Church,

I always look forward with joyful anticipation to our annual parish meetings. These gatherings are an opportunity to look back and take stock of the wonders God has shown us through the year. They are also a time to pause and reflect on our challenges and losses and be reminded of God's sustaining love. In our annual meeting we also discern how God is calling us to love, serve, and lead in the coming year.

This past year we've had many successes, as well as our share of losses and challenges.

When the vestry and I set goals together last spring, we dedicated ourselves to goals that would help streamline our church operations.

- Explore and expand Realm, our online database and church accounting software, as a tool to manage church operations and systems
- Continue to make the management of property simpler and more efficient.
- Begin preparation for our 170th Anniversary celebration, using the planning process to reorganize our archives, and refresh marketing and communications for Christ Church

In addition, we set a goal to expand intergenerational programming, so we could better serve our younger families and create more opportunities for fellowship and ministry with our wider parish family.

I am happy to report that great progress was made towards each of these goals. Most notably we are launching a new online property management system using Brightly Operations and Asset Management software, which will enable us to care for our facility more efficiently and economically. Patti Davis, Stephanie Untz, Steve Falcone, Geoff Kitson, and Kurt Brunner have been hard at work throughout the year learning how the software works and adapting it to our use. Stephanie Untz and Leslie Bullitt have begun exploring Realm and plan to use one of its features to enable better parish communication and create a new online parish directory.

Barbara Wilson has jumped right into the planning and organization of a 170th anniversary celebration, gathering a dedicated group of volunteers. We can look forward to events and celebrations that will mark this momentous achievement in our history, as well as rededicate us to serving our community in Jesus' name.

The year 2023 also had a robust calendar of events, planned and led by Joel Lenderman and the Events Committee. From the Chili Cookoff to the Fall Festival, each one helped us reconnect and celebrate our life as Christ Church in Media especially after enduring the long difficult years of separation caused by the COVID pandemic.

We also launched a new event that attracted families of all ages from the parish, preschool, and wider community. Our first Messy Church event, led by Ashley Steinhauer, was a great success, using art, play, music, and movement to celebrate the love of God in our lives. We look forward to more Messy Church events this year.

Another blessing for which we give thanks to God is Deacon Joe German joining our ministry team. Truly dedicated to his ministry of serving God's least, and lost, and lowly, Joe has helped reinvigorate our outreach ministry and facilitate connections to our sister parishes in Delco. This year we will share Deacon Joe with one of our sister parishes, St. John's Essington. Expanding our outreach, as well as our partnerships in the community, is a goal to which I would like us to continue giving attention in 2024.

I would be remiss if I did not mention in my report the deaths of many parishioners and loved ones this past year. Each year brings losses of beloved, however this year seemed especially difficult. Among them were several of our most dedicated leaders. While we can give thanks for all the love they shared with us and that each of these bright lights of Christ Church is now in the nearer presence of God; we still sorrow at their passing and comfort one another with the consolation with we ourselves are comforted with in Christ Jesus. Though we may not have them close physically, we can be certain that they are now part of that great cloud of witnesses that have always guided and sustained Christ Church over its 170 years.

Fr Arthur Brunner, one of those we lost this year, once wrote in an article that the challenge of a small church is to "become so great a light that it cannot be blown out." Over the past 170 years, the light that is Christ Church Media has become so bright that it cannot be extinguished. It is the light of Christ that has grown and ignited the light of Christ in all who are part of the parish community and all who we serve in Media Borough and beyond. It is that light that we celebrate this 170th year since our founding - the light of Christ which illuminates and energizes us to love, serve, and lead in his name. May we never forget the one who calls us is the one who empowers us; may we always give honor and glory to **God whose power, working in us, can do infinitely more than we could ask or imagine: Glory to God from generation to generation in the Church, and in Christ Jesus for ever and ever. Amen.**

In the light of Christ,

Ernie+

Annual report to Christ Episcopal Church-Media Pa – Deacon activities

I officially started with Christ Church-Media on March 5, 2023, at 10 am mass. I reviewed my letter of agreement with Fr. Galaz and my duties and responsibilities include liturgical participation in all Sunday services and assist priest in other matters as needed until December 31, 2023. My focus of ministry is to tend to the hungry and homeless, and outreach activities within the Delaware Deanery.

I have established relationships with the other Episcopal churches in the Delaware Deanery and extended the outreach of Christ Church-Media to other churches by coordinating volunteers from CCM to help support other churches' outreach. The churches that we have established relationships with are:

- Saint John the Evangelist Episcopal Church in Essington with their weekly food pantry.
- Saint Stephens Episcopal Church in Norwood with their food outreach and biweekly community dinners.
- Trinity Episcopal Church in Swarthmore with sharing our activities with them and them sharing their activities with us including Fr. Randy Williamsons Taizé services.
- St. Mary's Episcopal Church in Chester with us providing food for their food pantry on a weekly basis and members of CCM volunteering.
- Darby Mission and Rev. Dora Rajagopal, with our members providing for their community dinners and monthly food distributions with Darby Borough.
- Christ Church-Ridley Park and Rev. Deacon Dennis Bingham and supporting the activities there.

Future plans are to continue these activities by reaching out to the rest of the churches in our Deanery. The Delaware Deanery has 16 Episcopal Churches.

I have been in worship with you every Sunday, excused from those 3-4 Sundays while recovering from knee replacement surgery in May (left) and then again in September(right).

After the parish's loss of Jimmy Ross, Fr. Galaz asked me to take on oversight of Pastoral Care for the church. I accompanied Fr. Galaz on traveling to Granite Farms and Lima Estates for monthly communion services and filled in while Fr. Galaz was away. I have made Eucharistic visits to members of the parish.

With Fr. Galaz's encouragement, I have submitted to our weekly email blast my schedule of activities, so that if any person from the parish feels a calling to outreach, I can connect them with a place to go. I want to thank him for being a strong mentor for me in my ordained ministry.

Starting January 1, 2024, my time with Christ Church- Media was extended for another year, with my Sundays being shared with St. John the Evangelist Episcopal Church- Essington. Tentative schedule is 1st and 3rd Sunday with St. Johns with me preaching on the first Sunday of the month there, and 2nd and 4th Sunday with CCM, preaching as reflected in the preaching Rota. The fifth Sunday of the month will be up to me where to go.

If anyone feels that they are being called to ordained ministry in the diaconate, please feel free to contact me and we can have a conversation. I love being a Deacon in Gods Holy church!!! It is what I have been called to do my entire life!!!

Deacon Joe German



Christ Church Media

Annual Financial Report
Last Fiscal Year

Prepared by

Treasurer (Geoff Kitson)

Prepared on

January 18, 2024

Summary

Church Overview (January- December 2023)

Statement of Financial Position

Church Cash at Year End is low compared to last year.

Investment positions are better than last year - see Investment Report for details.

This past year the only funds we withdrew from our Investments were the '3%' funds (approx. \$11k) the beginning of each year.

Actuals vs Budget

Net Operating Revenue for 2023 is a loss of \$47,9k vs budgeted loss of \$42,4k.

Total Revenue is over budget (110%). The overage comes from *Other Sources* (PreSchool)

Expenditures are also over budget at 110% driven by overages earlier in the year.

Property and Office both incurred a number of unbudgeted one-time expenses.

Details are in the Notes Section

Overall, we are within 5% of our Budget which is reasonably good

But we have been using a Deficit Budget which creates our cash problems.

We are addressing this problem in our 2024 Budget with a line item that covers the deficit from our Investments.

Profit & Loss by Quarter

Revenue

First quarter revenue (Donations) included prepayment for the year of a number of Pledges.

Third quarter revenue (Other Sources) included PreSchool annual payment.

Expenditures

First & second quarter expenses are over budget due to Property and Office expenses.

Third quarter expenses are more in line with our expectations.

Fourth quarter expenses include three (3) quarterly payments to the Diocese.

Cash Flow - is an ongoing concern.

Pledge Update

2023 - Pledged \$268,380 from 70 pledges:

Pledge payments to Date \$258,706

Additional \$38,106 received from Parishioners that was not Pledged.

2024 - Pledged \$262,646 from 63 pledges.

Annual Statement of Financial Position

As of December 31, 2023

Total

	As of Dec 31, 2023	As of Dec 31, 2022 (PY)
ASSETS		
Current Assets		
Bank Accounts		
WF Checking xx9212	14,567.56	33,551.62
WF Savings xx8055	6,819.31	5,758.77
Total Bank Accounts	21,386.87	39,310.39
Other Current Assets		
LPL Financial - Invest (xx1987)	319,565.16	305,830.28
Memorial Funds at LPL (xx4647)	129,710.14	124,044.90
SSGA Episcopal Church Foundation (xx9691)	352,396.68	334,973.60
Total Other Current Assets	801,671.98	764,848.78
Total Current Assets	823,058.85	804,159.17
TOTAL ASSETS	\$823,058.85	\$804,159.17
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
WF CC xx9257	3,058.65	2,419.49
Total Credit Cards	3,058.65	2,419.49
Other Current Liabilities		
Accrued Payroll	0.14	
Payroll Liabilities	2,665.10	2,544.23
Total Other Current Liabilities	2,665.24	2,544.23
Total Current Liabilities	5,723.89	4,963.72
Total Liabilities	5,723.89	4,963.72
Equity		
Retained Earnings	799,195.45	952,884.96
Net Revenue	18,139.51	-153,689.51
Total Equity	817,334.96	799,195.45
TOTAL LIABILITIES AND EQUITY	\$823,058.85	\$804,159.17

Annual Actual vs Budget

January - December 2023

Total

	Actual	Budget	over Budget	% of Budget
REVENUE				
Donations	315,199.13	327,000.00	-11,800.87	96.39 %
Other Sources	111,919.19	60,002.25	51,916.94	186.52 %
Total Revenue	427,118.32	387,002.25	40,116.07	110.37 %
GROSS PROFIT	427,118.32	387,002.25	40,116.07	110.37 %
EXPENDITURES				
Diocese	30,392.00	28,000.00	2,392.00	108.54 %
Employee	245,476.24	245,315.77	160.47	100.07 %
Ministries	23,195.22	24,397.50	-1,202.28	95.07 %
Office	30,727.44	16,232.55	14,494.89	189.30 %
Property	115,772.78	89,832.25	25,940.53	128.88 %
Rector	29,476.84	25,703.22	3,773.62	114.68 %
Total Expenditures	475,040.52	429,481.29	45,559.23	110.61 %
NET OPERATING REVENUE	-47,922.20	-42,479.04	-5,443.16	112.81 %
OTHER REVENUE				
Grant Income			2,500.00	
	2,500.00		2,500.00	
Non operating income	87,429.13		87,429.13	
Total Other Revenue	89,929.13	0.00	89,929.13	0.00%
OTHER EXPENDITURES				
Non operating expense	23,867.42		23,867.42	
Total Other Expenditures	23,867.42	0.00	23,867.42	0.00%
NET OTHER REVENUE	66,061.71	0.00	66,061.71	0.00%
NET REVENUE	\$18,139.51	\$ -42,479.04	\$60,618.55	-42.70 %

P&L YTD by Quarter

January - December 2023

	Jan - Mar, 2023	Apr - Jun, 2023	Jul - Sep, 2023	Oct - Dec, 2023	Total
REVENUE					
Donations	108,278.11	64,295.16	68,257.16	74,368.70	315,199.13
Other Sources	26,118.33	17,213.30	45,977.53	22,610.03	111,919.19
Total Revenue	134,396.44	81,508.46	114,234.69	96,978.73	427,118.32
GROSS PROFIT	134,396.44	81,508.46	114,234.69	96,978.73	427,118.32
EXPENDITURES					
Diocese	7,710.50			22,681.50	30,392.00
Employee	63,711.33	57,933.40	58,826.28	65,005.23	245,476.24
Ministries	6,047.17	6,911.05	2,066.58	8,170.42	23,195.22
Office	5,066.53	8,958.12	12,286.83	4,415.96	30,727.44
Property	27,032.60	37,560.88	22,299.17	28,880.13	115,772.78
Rector	6,970.76	8,251.48	7,605.67	6,648.93	29,476.84
Total Expenditures	116,538.89	119,614.93	103,084.53	135,802.17	475,040.52
NET OPERATING REVENUE	17,857.55	-38,106.47	11,150.16	-38,823.44	-47,922.20
OTHER REVENUE					
Grant Income	2,500.00				2,500.00
Non operating income	26,412.10	43,403.88	-32,865.12	50,478.27	87,429.13
Total Other Revenue	28,912.10	43,403.88	-32,865.12	50,478.27	89,929.13
OTHER EXPENDITURES					
Non operating expense	2,838.39	-1,458.30	2,308.31	20,179.02	23,867.42
Total Other Expenditures	2,838.39	-1,458.30	2,308.31	20,179.02	23,867.42
NET OTHER REVENUE	26,073.71	44,862.18	-35,173.43	30,299.25	66,061.71
NET REVENUE	\$43,931.26	\$6,755.71	\$ -24,023.27	\$ -8,524.19	\$18,139.51

Notes on Budget Variances

NOTES:

Office - Auditor – Audit – last 2 years

Property - Plumbing issues, Sanctuary Fan replacement; Insurance Appraisal, Summer landscaping expenses

Rector - Deacon Joe

Christ Church

311 S Orange Street, Media, PA

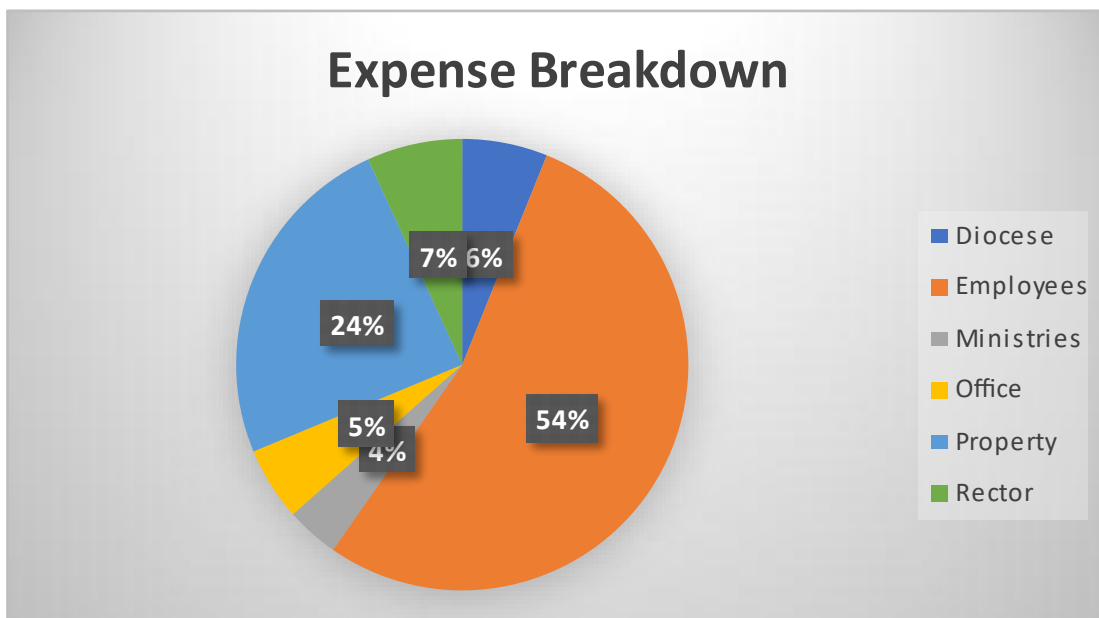
FY2024 Church Budget (Final)

Discussion

2023 was a decent year overall for Christ Church financially, and the financial operation of the Church was relatively stable. Our budget for FY2024 closely follows the Actuals of FY2023 with a relatively modest cost of living adjustment (3.8%) for the Church staff. Revenue will again be our challenge – based on Pledges to date – we have set the Revenue Donations Budget the same as last year.

Budget Deficit - This year we are implementing a balanced budget (versus the deficit budgets of the last few years). The intent is to ensure that we are transparent about the state of our finances, and the source of cash when the need arises. During the year (with the approval of the Finance Committee) we will draw from our Investments to cover the expected Budget (Cash) shortfall of approximately \$70,000.

Expenditures



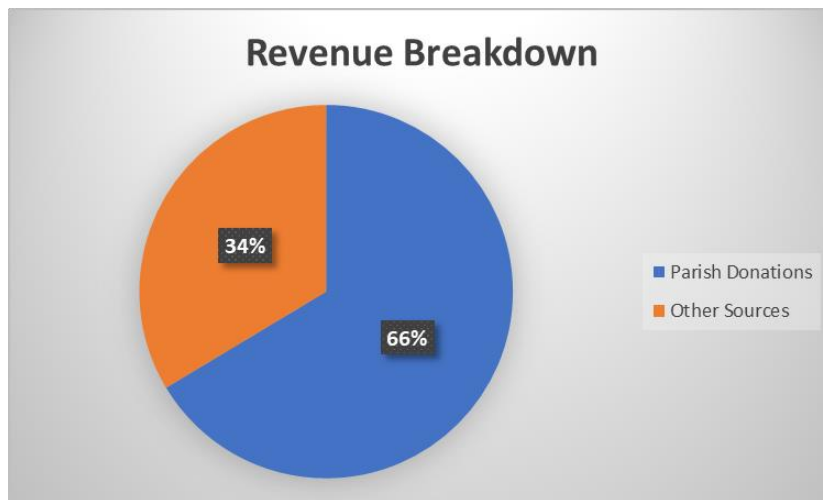
Christ Church

311 S Orange Street, Media, PA

Highlights

- Diocese:** We have agreed to a 2% increase in Diocesan Support.
- Employee:** includes a 3.8% COLA average increase for Church employees
- Property:** We have increased several areas including utilities (inflation) and service contracts (new equipment and services) to match 2023 Actuals.

Revenue



Highlights

- Donations:** Pledges (history below) plus specific donations from Parishioners.
- Other Sources:** PreSchool, **SSGA 3%**, Donations from non-Parishioners and Other Rentals (PreSchool is typically 75%)

Pledge History:

Year	# of Pledges	Total Pledged	Average Pledge	Actual /YTD	Over Pledge
2019	81	\$ 229,786	\$2,836.86	\$ 265,860	\$ 36,074
2020	79	\$ 238,889	\$3,023.91	\$ 280,980	\$ 42,091
2021	66	\$ 220,866	\$3,346.45	\$ 264,409	\$ 43,543
2022	77	\$ 252,417	\$3,278.14	\$ 301,226	\$ 48,809
2023	70	\$ 268,380	\$3,834.00	\$ 258,706	\$ 38,116
2024	62	\$ 256,926	\$ 4,143.97		

Budget FY2024

	2023 Actual	2024 Budget
Parish Donations	\$ 315,199.00	\$ 316,000.00
Other Sources	\$ 111,919.00	\$ 159,970.00
Total Revenue	\$ 427,118.00	\$ 475,970.00
Diocese	\$ 30,392.00	\$ 29,070.00
Employees	\$ 245,476.00	\$ 255,000.00
Ministries	\$ 23,195.00	\$ 18,000.00
Office	\$ 30,727.00	\$ 25,000.00
Property	\$ 115,772.00	\$ 116,400.00
Rector	\$ 29,476.00	\$ 32,500.00
	\$ 475,038.00	\$ 475,970.00
Net Operating Revenue	\$ (47,920.00)	\$ -

Notes

1. 2024 Other Sources includes \$70,000 from Investments to balance the Budget.

Investment Report for 2023

Investment returns in the financial markets and economic growth proved much stronger than what many pundits predicted in 2023. Not only were positive returns recorded in the equity markets, bond markets also registered positive returns after two consecutive years of negative annual returns. The only major area of difficulty was in the majority of commodities, with most suffering a downdraft for the year. This downturn in commodity prices was good news on the inflation front, which declined on a year-over-year basis. From a growth perspective, many economists were predicting the U.S. was poised for a recession which never came to pass. The solid economic outlook and an improving inflation picture gave the Federal Reserve the ammunition to pause its rate hiking campaign which fueled optimism among investors. Coupled with corporate earnings growth outpacing market expectations, there was sufficient support for investors to push market returns higher.

In 2024 economic growth is likely to show a slow but steady gain. Federal Reserve interest rate policy should remain in a holding pattern, with the potential for rate cuts later in the year. Corporate earnings growth is projected to improve from 2023. After the strong rally to end 2023, both equity and fixed income returns are likely to consolidate early in the year before producing modestly higher returns to end the year. There are events which will continue to produce volatility. Wars in the Middle East and Ukraine, rising political tension in Asia, and the turmoil associated with the upcoming Presidential election in the U.S. are chief among them. While these all could create periods of investor angst, they are not expected to derail the positive returns for the year.

In 2023 the consolidated return for the Christ Church investment portfolio produced a total return of 11.02% versus our benchmark return of 16.91%. For a second consecutive year Christ Church did not take any withdrawals from either the Mary Kuhn or Memorial Fund accounts. As is the case every year there was a withdrawal of \$11,045.64 taken from the Endowment Fund based upon a spending rule formula which incorporates a three-year rolling average of the fund balance. These funds are recognized as income in the operating budget.

On a consolidated basis the investment accounts for Christ Church have an asset allocation of 60% in equities, 37% in fixed income and 2% in cash. The assets in each allocation bucket are well diversified across small, mid and large capitalization companies and include domestic and international exposure. Fixed income assets are also invested along the maturity spectrum from shorter to longer dated. The equity assets are invested in funds which carry a socially responsible mandate.

The following returns were produced by the funds in 2023:

Mary Kuhn

Account Balance on 12/31/23 \$336,704.16

Account Return 10.10%

Memorial Fund

Account Balance on 12/31/23 \$136,762.35

Account Return 10.25%

Both funds were measured against a benchmark return of 18.09%

Endowment Fund

Account Balance on 12/31/23 \$364,872.30

Account Return 12.15%

The benchmark for the Endowment Fund produced a total return of 16.91%.

Respectfully submitted,
Kurt W. Brunner

2023 Property Report

Steven Falcone | Property Chair | January 2024

The past year has not seen a similar level of physical changes witnessed over the past few years. Our efforts have been focused on strategies to manage our campus toward the future. Our experience has proven it difficult for an individual to effectively understand and execute the multiple needs of our well utilized facility.

The conversation has been considered for many years with some changes made to mitigate problems but not solve them. We concluded three significant steps needed to be taken if we are to achieve our goal.

The first which the Parish has already been made aware of is a revision of the by-laws. Among the changes were the elimination of the Property Chair and the addition of an Operations Warden position. The remaining two, organization and software changes were to ensure new procedural implementation and not simply a name change.

Last winter, assuming the by-law change we began considering an organization chart to help us better understand and manage our facility needs. A key goal was to how to best harness a varied pool of skill sets, interest, and time. We felt any request for help proposed with understood boundaries and expectations would encourage more parishioners to participate and help meet our significant needs.

The proposed organization chart is headed by the Operations Warden with about seven group captains covering over 20 subcategories. We have attempted to address all facility areas while keeping the chart streamlined. Each group captain and their sub-group have assigned responsibilities and will be expected to identify and prioritize facility needs.

To manage and document the generated information from the organization chart we have in our third step implemented a cloud-based facility management software by Brightly. The software was researched, and steps taken to implement it in late summer. While we are not fully implemented to date our understanding and some testing has made considerable progress.

Full implementation of the software will yield an overview and reporting of our facility's needs and assets. Utilizing both the organizational chart and software will create a conduit rising through the area captains to document our needs and priorities. The information from the area captains flows through the Operations Warden to finance and the Vestry for understanding and action. Implementation will yield more holistic data from which leadership can make informed decisions and better prioritize action or deferment.

As I transition from the Vestry my ongoing responsibilities will be one of the area captains. I am excited to continue working toward full implementation of the software. Patti Davis has accepted the Operations Warden responsibilities while Steph Untz has accepted the critical task of assisting with the launch of the software. Both have done exceptional work evaluating, preliminary data entry and testing of the Brightly software.

Most of the area captains are in place and beginning work on defining their assigned responsibilities. As the work advances most may be looking for volunteers to assist them. This work may range from a single

focused one-time task or a simple task that must be repeated regularly. Our goal is to understand and distribute our immense workload over a larger group of individuals. If you are asked or are interested, please consider the request, or indicate what you can do, and we can find a task.

Over my three-year term I would be remiss not to thank Geoff, Rita, and Lori for their ever-present assistance and support. Fr. Ernie and Kurt for the consistent support and calming presence. As mentioned, Patti and Steph are newcomers but are integral to our continued success. We are all thankful for what has been accomplished and will continue to embrace our responsibility and stewardship.

As we continue to implement the Brightly software our needs and processes will become more accessible and transparent. As you consider our accomplishments and look to our future, please reach out to any Vestry member with your concerns or questions.

Respectfully submitted,

Steven Falcone

Property Chair

Music Ministry Annual Report

Thank you to everyone who contributes to the musical offerings here at Christ Church. You help to make our home of worship even more special through the giving of your time and talents.

A continued thank you to Father Ernie and the members of the vestry for spiritual and professional guidance; and Rita Caserta for tirelessly and seamlessly coordinating all events from day to day in our parish.

Our adult choir has been rehearsing regularly in the sanctuary on Wednesday evenings as well as singing at the 10 AM services. The youth choir rehearses regularly as a pullout from their Church School program, thank you to Sue Welfley for helping coordinate and promote this choir program. The youth choir performed on a more regular basis this past year including the 4:00 Service on Christmas Eve. Our focus in all choral groups, as always, is to lead the congregation in worship and song.

Assistant organist Steve Neau blessed us with his brilliance as a substitute organist and performed funeral services and other special services over the course of the year.

We welcomed again our guest flutist on All Saints Sunday and our brass ensemble friends to celebrate Easter and Christmas eve.

Our pianos and organ continue to receive their regular tunings and maintenance. We have scheduled maintenance to the organ pipe chamber that will eliminate the occasional cypher. This work will be done by the Lewis and Hitchcock organ company, Lewis and Hitchcock is the same company that refurbished our organ in 1996.

Lastly, thank you to my wonderful family. **Stefanie, Sophia** and **Caroline** always support me and our musical ministry at Christ Church. I love you.

Below are the 2023 Music expenses:

Guest Organist	\$1650.00
Guest Musicians	\$2200.00
Music and Choir	\$388.00
Piano Tuning and maintenance	\$3487.00
Total	\$7725.00

Faithfully Yours,

Joel Lenderman

Christ Church Preschool Annual Report

Summary for 2023:

The Spring 2023 Semester for the preschool was a great success, with full enrollment, and waiting lists for each of the programs. The 2023-2024 Preschool Budget was prepared and presented to the Finance Committee for approval. Highlights of the budget included a 5% increase in staff wages, with no increase in school tuition.

The preschool continued the search for teachers and aides to fill out the fall staff roster.

A walkthrough of the classrooms was completed at the end of the school year, and general maintenance items were listed that would freshen up the classrooms for the new year. Items include replacing worn furniture, paint touch up and painting of the Rainbow Room and hallways. These are items that the new maintenance person will be able to complete over the summer.

Summer Camp returned this summer and was a success. There was increased enrollment in camp and the staff revamped the program to include more outings and specialty activities with local animal and community groups.

The main playground received an update of the removal of the sand box and a refocus of age-appropriate equipment now that the toddlers have the new playground for outside activities.

The Fall 2023 Semester welcomed families to a wonderfully renewed school and a staff of teachers and aides excited for the upcoming year. The remaining open teacher position was filled mid-way through the semester. Enrollment was full for all programs with waiting lists.

Soccer Shots and Spanish are back at CEC Preschool. Lori is seeking a music program/teacher to come each week.

The staff continued their annual training, including Fire Safety and First Aid/CPR.

The preschool staff is preparing for our program recertification evaluations that are expected to occur in the spring. Last year, a new evaluation tool was purchased to aid in the planning and documentation needed to complete the requirements. The pandemic has delayed the process for the last few years and new requirements were added. The staff has identified additional equipment and supplies that are needed to meet the new requirements. The cost is anticipated to be around \$2,000.

Messy Church started this fall with a successful 1st event.

With the continued leadership from our Director, Lori Crussard, along with the preschool's dedicated staff, the parish can look forward to another year of the preschool being a leader in serving the mission to Love, Serve and Lead each day.

Respectfully submitted,
Heather Comerford
Vestry Preschool Liaison

Stewardship Annual Report for 2023-24

Leslie Bullitt

Rooted in Abundance is our theme for Stewardship this year. It reminds us that we are inspired to give because so much has been given to us. Look around our church facilities, our programs, and our staff and you will see that we truly are blessed!

Thank you to all of our members that make a continued commitment to pledge in the Fall so that the Finance Committee can adequately prepare a budget for each new year.

This pledge season we had **63 pledge units for a total of \$262,646**. This amount is lower than last year, however, the church does receive additional funds from members who do not pledge and we appreciate all donations to Christ Church. I urge those of you who do not pledge to please pledge as planning a budget is essential in all organizations.

This year, we will be celebrating our **170th year anniversary**, and I ask that you make an additional donation to this celebration. Whether it is a one time donation or a legacy donation (will, trust, life insurance, retirement account or other), your contribution will add to the continued growth and vibrancy of our Church. There will be more on planned giving later in the year.

Additionally, I will be stepping down from Vestry and I thank you all for your continued support in all my endeavors on behalf of Christ Church. It has been a pleasure to serve on this hardworking, caring and dutiful vestry!

If you should have any questions feel free to reach out to me 610-657-7033.

Respectfully and with sincere gratitude-

Leslie Bullitt

Adult Forum Annual Report

Each Sunday during the Adult Forum, presentations on topics of interest to the parish community are offered when other special events, Vestry Meetings, and Coffee Hours are not scheduled.

In 2023, the members of Christ Church gave generously of their time, shared their talents and expertise, and provided valuable information about their ministries during the Adult Forum. In addition, speakers from outside the church community gave presentations that enlightened and informed us.

Special thanks to Rita Caserta for help with organizing the presentations, and for the tremendous job she does making sure that schedules and descriptions of the presentations are in the church bulletin, and are available for the e-blast and website.

Many thanks to Sean Seeney for setting up St. Joseph's Hall for the presentations and for organizing the coffee service.

Many thanks to the Hospitality Committee for organizing the refreshments.

In 2024, Beth Termini will be the new coordinator for Adult Forum presentations. Sincere thanks to Beth for taking on this responsibility. If you have an idea for a speaker, or if you would like to give a presentation, please contact Beth at 978-239-3937.

Following is a brief summary of the 2023 Adult Forum presentations and special events, along with the names of those who gave so generously of their time to make these presentations and events happen.

Date	Speaker(s)/Organizer	Topic
22-Jan-2023	Lori Crussard	Christ Church Preschool
12-Feb-2023	Father Ernie Galaz	Keeping a Good Lent
05-Mar-2023	Kate Zurick	History and Symbolism of Christ Church Art and Artifacts
12-Mar-2023	Father Ernie Galaz	The Creeds
16-Apr-2023	Danielle Koerner and Kelly Sides, Delaware County Emergency Services	Basic First Aid
30-Apr-2023	Elizabeth Campbell and Sue Welfley	Pilgrimage to the Holy Land, Part 1
07-May-2023	David Kasievich, Head of School, Staff from St. James School, and JoAnn Townsend	St. James School/ Backpack Project for St. James School Graduates
04-Jun-2023	Joel Lenderman	Summer Celebration for graduates, new members, and newly baptized
11-Jun-2023	JoAnn Townsend and Gail Keinitz	Graduation Cards for St. James School Graduates
18-Jun-2023	Jo Trout, Heather Comerford, Father Ernie	2023 Fall Festival Planning
Summer 2023		Tea on the Lawn
10-Sep-2023	Elizabeth Campbell Jo Trout	Media Fellowship House Plans for Organizing Hospitality

17-Sep-2023	Father Ernie Galaz	Pilgrimage to the Holy Land, Part 2
01-Oct-2023	Mary Ellen Maatman	St. Francis of Assisi
08-Oct-2023	Patti Davis, Gregg Smith, Ron Mecklin, Don Glackin, Doug Sisk, Jo Trout	Christ Church Archives Committee: Archives and Artifacts
15-Oct-2023	Jo Trout	Planning and Preparation for the Fall Festival
29-Oct-2023	Rob Miller	Outreach Ministry
05-Nov-2023	Leslie Bullitt	Gratitude and Pledging
12-Nov-2023	Altar Guild	“Backstage at the Altar Guild” Hands- on Experience
03-Dec-2023	Pat Rizzo	Delaware County Literacy Council
10-Dec-2023	Father Ernie Galaz	End of Life Planning
17-Dec-2023	Patti Davis	Greening of the Church

Respectfully submitted,

Mary Fran Moeller

Adult Form Coordinator

Christian Education Report

This has been a joyous year for the children and youth of our parish, as we've been able to continue meeting in person! Both the children and youth continue to be brave, committed, intelligent, outspoken, and talented; and we marvel at their accomplishments and insights every week during our meetings. Our children and youth continue to serve as acolytes, readers, singers, and instrumentalists. Many have faithfully attended both Sunday School and Youth Group; as well as helping with the Fall Festival, Messy Church events, and Greening of the Church. The Youth Group participated in the Stockings for Soldiers program and wrapped presents, while the Sunday School children created many artistic crafts to decorate the bulletin board and share with the parish. A large number of our children and youth made themselves available as acolytes, readers, and singers to enhance the Christmas Eve services. All of our children and youth and their families have been very supportive of our new Messy Church initiative.

During our Sunday School lessons, the primary and intermediate children are first given an opportunity to share any important news or something nice they have done for someone else during the preceding week. Then the Gospel for the day is usually read and discussed, followed by a lesson from the Sermons4Kids program or a lesson of the teacher's own choosing. After that, Mr. Joel (Lenderman) takes the older children to the choir room or the church to practice some songs; and they return to class for snacks and discussion of the lesson for the day. We say grace after that, share snacks, often play Bible Jeopardy, and then do a craft project. Hopefully, you've been able to enjoy some of their creative efforts on the bulletin board near the sacristy. Usually, between four and ten children attend Sunday School each week; many of whom are ages 3-7. It's such a blessing to have so many new little ones anxious to learn about Jesus and other Bible heroes and events. The two fourth graders, Claire and Bethany, are very supportive of the younger children and have become great helpers.

During Youth Group, the middle and high school youth of the parish meet in the new meeting room each Sunday. We have a core group of eight dedicated youth and typically average about six in attendance each week (which is great, given they are all involved in extracurricular activities and/or have jobs). We spend our time discussing the Lectionary of the day (primarily the Gospel), often trying to tie it into our current lives and/or more recent events. We then typically follow that up by playing a game together, and/or planning for future events. In November, we helped support the Stockings for Soldiers program; and are grateful to the parish for supporting us with this endeavor via the generous donations we received. In January, we were delighted to have three of our youth confirmed at the Episcopal Cathedral in Philadelphia by Bishop Daniel. Congratulations to Scott and Callie Scranton, and Ivy Comerford! We are currently planning/aspiring to decorate the meeting room to reflect our group, to meet for the Maundy Thursday Overnight Watch and plan a small end-of-year event/trip.

Thank you so much to those church members who have reached out and offered to help out with Christian Education. Our children and youth are our future, and we need to help and support them in every way that we can. Special thanks to Adrienne Somaru, Heather Comerford, Lynn Dufner, Maggie Dunn, Ann Haslanger, Maryann and Dave Klassen, Jessie Mathews, Alicia McCarthy, Janet Riddle, and Bob Miller, who have volunteered to help educate our children and youth. We can always use more volunteers; as Frank and Sue both need to have another person in the room when they teach. Please contact Frank or Sue, if you would like to help out.

Christ Church has been blessed with a devoted and loving group of children and youth, who are growing in their faith and understanding day by day. By God's grace and the wonderful leadership of Fr. Ernie Galaz and Elizabeth Campbell, we hope and pray that our children and youth will continue to grow and flourish as time goes on. Frank and Sue thank you for your confidence in our leadership, and for your continued prayers and support as we lead, love, and serve our beloved Christ Church.

Respectfully submitted,
Sue Welfley and Frank Mathews

Communications Report to the Vestry

Year 2023

Summary

1. Website – We refresh our website when needed throughout the year with the help of a web developer. We added a page for Spiritual Resources this year and added content during different seasons in the church. We also added space for Vestry and materials from each meeting. Weekly updates for the website are sent to the web developer, and he is responsible for the updates to the site every Friday afternoon. Long-term we are looking for someone to own updates to website.
2. Facebook and Instagram – Mary Ellen was responsible for daily/weekly posting of prayers and Kate was responsible for posting events on Facebook/Instagram.
3. Photos – Continuing to build out repository of photos for the church based on various events throughout the year.

Kate Zurick

Outreach Report

The year began slowly due to still feeling the impact of Covid. The addition of Deacon Joe has greatly assisted the Outreach ministry for Christ Church. Going forward into 2024 the goal is to expand Outreach in person opportunities to further serve our communities and align with 170th celebration. We also continued with generous donations from the Parish community to assist local needs as well as global events prevalent in 2023.

2024 Highlights

Food Pantry:

- St. Mary's Food Collection
- St. John's Food Pantry (Essington)

St. James:

- Annual Backpack Project
- St. James Day of Service

Holiday Outreach:

- Partnered with Family & Community Service of Delaware County to provide gifts for 4 families with a total of 10 children

Coats for Migrants

- Donated winter jackets and coats for the migrants sent to Philadelphia

Rector's Discretionary Fund: Made possible by generous donation of Parish community

- Center for Pastoral Counseling
- Chester Eastside
- Chester Children's Choir
- Episcopal Community Services
- Episcopal Church Club of Philadelphia
- St. James School
- St. John's Essington Food Ministry
- St. Mary's Chester Food Pantry

Additional Donations:

- Hawaiian Wildlife Disaster
- Victims of the War in the Holy Land

Respectfully submitted,
Rob Miller

Christ Church Media and Events Committee

The Christ Church Media and Event Committee has finished a successful year, thanks to all involved in their various roles.

Geoff Kitson and **Steve Falcone** continued to oversee the technical aspect of our streaming and audio functionality. Our goal continues to be the ability to have any service live streamed with minimal planning and minimal training. We continue to troubleshoot any roadblocks that arise regarding internet outages or wifi interruptions which, of course, can take considerable time.

Many thanks to **Andrew Flyer** who has stepped in to become our primary streaming technician.

Our **Events Committee** was successful in planning our events and activities a year in advance. This group met frequently over the course of the year to set and plan the upcoming twelve months. Our continuing goal is to forecast each year so as to have a balance of events with consideration to time and season.

Going forward, we welcome anyone willing to lend time, foresight and expertise to work with us on the Media and Events Committee.

Faithfully Yours,

Joel Lenderman

Hospitality Annual Report

Due to the passing of Jim Ross, I assumed the position of Hospitality Chair for the remainder of Jim's vestry term.

Almost no cleaning or organizing had been done in the church's kitchen for several years due to Covid-19. An entire kitchen cleaning was started by Jim Ross, Connie Davies, and Jo Trout. With Jim's death and summer approaching, this unfinished activity was put on hold.

In September, the kitchen cleaning and total reorganization was completed. All drawers and cabinets were cleaned inside and out. Cabinets were reorganized and, in some cases, items were shifted to accomplish a more user-friendly work environment and a better use of space.

All cabinets have been labeled inside and out to allow easier access to items for those not familiar with the kitchen and to help ensure items being returned to the correct drawer, cabinet or pantry. The pantry was also cleaned and reorganized. Some large items have been removed and stored in the undercroft.

A Kitchen Guild sign up has netted seven individuals, including Gregg Smith, who does the kitchen clean up after the 8 o'clock service. This guild received official acceptance at the November vestry meeting. The Kitchen Guild was very helpful in prepping items to be sold at the Fall Festival and they also provided assistance for three funeral receptions and church activity meals including the Church Picnic and The Greening of the Church.

Coffee Hour/Adult Forum has seen an uptick in attendance. Each Sunday, a member of the Hospitality/Kitchen Guild is now providing set-up/clean up assistance to the person(s) signed up to take care of Coffee Hour.

In December, the kitchen/pantry saw a cleaning/organizing refresh. Hospitality is also working on a better system of storage for our table linens. The Flower closet, where we store our linens was cleaned out to better accommodate the linen bins.

Moving forward, Hospitality/Kitchen is assisting with the Annual Meeting Luncheon, the Chili Cook Off, and will play a significant role in the 170th Anniversary activities.

Respectfully submitted,

Jo Trout

Altar Guild Report

The Altar Guild consists of a group of parishioners who dedicate themselves to making sure the altar is prepared for Our Lord each Sunday as well as for weddings, funerals, and any other special service. It is always considered by those who serve to be an honor to do so. Along with making sure the altar is prepared for all services, duties consist of polishing the brass and silver, weekly laundering of linens and maintenance of the vestments.

In 2023, thanks to generous donations, we purchased some new items for the altar in memory of Jimmie Ross and Ann Miller.

Also in 2023, we were happy to welcome Neva Kelly as a new member. Anyone interested in joining the Altar Guild is more than welcome. We are always glad to have new members. Please contact any of the members listed below for more information.

Members are Rosemary Bilbrough, Lynn Kelley, Neva Kelly, Mary Ann Klassen, Karen Mason, Judith Rehm, Sandra Rendin, Carol Smith, and Laurie Weber. Special thanks go to Bob Miller for extra help whenever needed.

In His service,
Lynn Kelley and Carol Smith

Altar Flower Committee Report

The Flower Committee is responsible for each Sunday's altar flowers which are given as memorials, in thanksgiving, or for anniversary or birthday commemorations by our parishioners. The cost for flowers for a regular Sunday service is \$50.00. Checks should be made payable to *Christ Church Flower Fund*. The sign-up sheet for flowers is located on the bulletin board in the hall outside the Church Office right next to the Altar Elements chart. The cost for altar elements is \$25.00, and checks should be made payable to *Christ Church*. Since the Flower Committee's budget depends on donations, we are appreciative of these gifts so we may continue placing fresh flowers on our altar every Sunday.

Wedding flowers for the altar may be arranged by a florist of choice or by the Flower Committee. The cost for the Christ Church Flower Committee to provide this service is \$75.00.

Members of the Flower Committee are: Cathy Bedenbaugh, Stefanie Lenderman, Jo Trout, Stephanie Untz, Susan Mayer, Diana Buckley-Motley, Rae Barnard, and Sandy Rendin.

After the 10:00 Sunday service, the altar flowers are given or delivered to those having anniversaries or birthdays, or members unable to attend services due to health or other reasons – this is usually decided by the Flower Committee's member in charge of delivering them that Sunday. If the family or person who made the gift of the altar flowers wishes a certain person to be the recipient of them, they should let a member of the committee know or contact Sandy Rendin directly.

The Flower Committee is always pleased to welcome new members. Please contact Sandy Rendin if you are interested in either arranging or delivering Christ Church's altar flowers.

Respectfully submitted,
Sandy Rendin

ANNUAL REPORT, 2023

ARCHIVES COMMITTEE

The Archives Committee was reconstituted in May 2023 after a long period of inactivity due to the Pandemic. We have been busy in the remainder of the year and have accomplished much.

Here are the main accomplishments of the Committee in 2023:

- Reorganization of the Archives Room, still ongoing
 - Removal of non-Archives materials
 - Reorganization of materials in filing cabinets after move from Van Roden room
 - Installation of a smoke alarm system, which will allow locking the room (as suggested by national Church guidelines)
- Presentation at the Adult Forum in October, 2023 to familiarize the Parish with why we have a Committee, what the Committee does, items of interest from the Archives to illustrate our mission, and plans for the future.
- Expansion of the Committee's role to include enriched understanding of the Church's history (particular thanks to Gregg Smith)
 - There has been a focus on the founding members of the Parish, particularly H. Jones Brooke
- Key role in planning the upcoming celebration of the 170th anniversary of the Parish.
 - We are planning an interactive exercise with Parish members to launch the anniversary celebration
- Beginning of digitization of records
 - The Archives Committee now has a cloud-based folder on the Church's One Drive site where we save relevant materials
 - As the Archives materials are organized, we are adding them to a digitized Index to allow for easy searching
 - There is a digitized spreadsheet of Church history in the context of Delaware County, state of Pennsylvania, and national events

Respectfully submitted,
Patti Davis

USHER MINISTRY ANNUAL REPORT

Each Sunday the ushers are responsible for handing out the service bulletins, helping individuals find seating or providing assistance when needed. Ushers collect the weekly offerings as well as provide a count of parishioners. They carry the elements of Bread and Wine to the Altar. This ministry also can include Junior Ushers (we need some!), which has been a great way for our youth to become more involved in the service and life of Christ Church.

Geoff Kitson
Gregg Smith
Jim Mayer
Ron Mecklin
Randy and Leslie Bullitt
The McKeown Family
Holly Cunningham
Faith Elcock
Don Glackin
Adrienne Somaru

Many thanks to all of these folks for their continued participation in and dedication to this ministry.

As always, we need more ushers for both services. If you are interested in learning more about what is involved in being an usher please contact me at 267-408-6154 or email at boilerhit@hotmail.com and I will be happy to walk you through what needs to be done.

Respectfully submitted,
Jim McKeown

Parish Register

Baptisms...*"We receive you into the household of God"*

Brynne Leigh Hilbert
Juliet Elizabeth Chamberland
Lorraine Susan Richard
Neva Ann Kelly
Quinton Miles Paul Singer
Anna Grace Kavanagh

New Members...*"Welcome to Christ Church"*

Neva Jenkins
Neva, Matthew, Neva Kelly
Judith Singer
Brooke Bodtke

Confirmed...*"They were filled with the Holy Spirit"*

Ivy Comerford
Callie Rae Scranton
Scott Nelson Scranton

Deaths/Burials...*"Let light perpetual shine upon them"*

Rev. Arthur F. Brunner
Ann Gerkin Miller
John Pollard Nee
Sally Ann Desjardins
James Russell Ross
Rev. Sara C. Batosn
Beth C. Warren
Rodger Donaphon
Patricia Ann Borkowski

Closing Hymn 537 "Christ for the World"